Mount Forest and Woodland Leadership Team Agenda
Tuesday, September 15 2026
7:00pm

Zoom Link: https://us06web.zoom.us/j/87088124333

In Attendance: Laurie Aitken, Rev. Lori Campbell, Dan MacArthur, Al Leach, Janice Benson, Kelley Eves, Mary Allen

Regrets: Lene MacLean, Ruth Mundy, Norm Eygenraam, Patty Sinnamon

Opening prayer/devotional: Rev. Lori Campbell

Round Table Check-in: summer has gone quickly by

Motion for the adoption of the August 2026 meeting Minutes:
Moved by: George Harris
Seconded by: Kelley Eves

Business Arising from the Minutes: none

Reports from Committees

Minister's Report: Lots scheduled upcoming this fall. Watch the calendars & bulletins.

Rev. Lori is away in November, first Sunday of advent particularly. Worship committee is doing service. Curriculum in in place for advent season.

Committee reports to leadership team are all coming through Rev. Lori and not through liaisons.
There are to be chairs on each committee, but anyone can bring reports to leadership.

Governance - A constitution was adopted in 2021, but has never passed completely. Post-Covid the strategic plan is 5 years old and WOW region has suggested corrections, but still not a good fit. There are to be chairs on the individual committees. There are flaws, conflicts, omissions. The UCC manual has supersedence overall. We are liable for omissions that might impact us.

Woodland still has a session and stewards. Mount Forest has council and trustees.
Four times a year meetings between both governance bodies not occurring, also not having general meeting within the pastoral charge. Suggest going back to use of the UCC manual, and to repurpose parts of the constitution. This would simplify. WOW raised some issues, but WOW has not approved the document. There are valuable pieces, but at 5 years old requires update. Much can be adopted but not the document as a whole.

Goal is to streamline process, adhering to the manual. Update the visual organizational structure.

Duty of care policy is 11 years old. This is how we protect vulnerable populations such as Sunday school kids, pastoral care visits. WOW regional has vulnerable sector/police check, followed up with an attestation that each individual is in good standing for a few years following. Policies come from leadership for pastoral care and Christian education. Policies on the books is how we limit liability.

Motion: Our new governance model was created prior to significant changes in the UCC and the congregations within our pastoral charge. We were unable to implement the document successfully. We recognize the great effort that went into developing the constitution document. Leadership will revert to UCC governance manual going forward, in order to limit our exposure to potential liability. For further discussion at the AGM.

Motion carried without opposition.

Financial Report Al Leach

Financial Report to Leadership Team Meeting- August, 2026
YTD = year to date budget projection and July represents 58.0% of YTD
% spent = % of total annual budget

➢ Draft financial statements for July 2026, have been received.
• General Operating Fund balance to end of July is approx. $2,500. Monthly receiptable income is on target with YTD target.
• Operating income (receiptable and non-receiptable) is ahead of YTD by approx. $1,600.
• Total Operating Expenses are $23,000 below target (YTD) to end of July.
• Excess Expenses/Income is at approx. ($30,480) vs YTD projection of ($59,050) or 32%.

➢ COMMITTEE EXPENDITURE PICTURE at end of July 2026 - or as of 58% of the year.

• M&P is approx. $17,000 below YTD projection (50.0% spent)
• Worship Service- below target (36.0% spent)
• Choral – slightly below expenditure target (50.0% spent)
• Pastoral Care –no expenditures to date (0.0% spent)
• CE – below target (12.0% spent)
• M&S –minimal expenditures (3.0% spent)
• Benevolent- no expenditures to date (0.0% spent)
• M&F- below target (16.0% spent)
• Media –ahead of YTD by $80 (72.0% spent)
• Church Property – below target by $15,000 (41.3% spent)
• Church House- expenses ahead of YTD by approx. $1,100 (95.0 % spent)
• Grounds –on target (54.0% spent)
• Admin – on target (60.0% spent)
• WOW – below target by $2,000 (47.0% spent)
• Fundraising – no expenditures shown to date. (0.0% spent)
Comments

1. 2. Committee spending is generally below target in most areas.
Based on the financial report to the end of July, while there is still a deficit of approx. $30,500, it is well below the year-to-date target/projection for 7/12 of the year by approx. $29,000 which was projected @ approx. $59,000.

3. The General Fund balance of approx. $2,500 is low at this point although there is $181,000 in General Account before liabilities, of which there is $162,000 payable to the Trustees.

Respectfully submitted: Al Leach, Finance & Stewardship Committee Chair

Mission and Outreach Raw carrot dinner. Minute for mission for OCT 11 service.

Worship: working to cover service in Rev. Lori's absence. Great new WELCOME sign!

W.O.W.

Trustees

Membership & Fellowship

Property: permits are in place for demolition of church house. Few items to dispose of.

Use of Building: Vent areas on the steeple need painting.
LEDs will be replacing the incandescent lighting over the next several months.
Familiarity with the heating system increased amongst committee members.
Snow removal new volunteer Harold Wollis.
Scott van de Pas looks after mowing the grass.
$3300 budget presented for materials for a new shed, but would need to be built. A pre-made shed would cost $32 per square foot plus delivery which prices out comparably. Shed can be built to specifics required.
Motion by: Al Leach that we purchase the pre made shed, as quoted by Levi S. Hoover.
Seconded by: Mary Allen. No objections.

Ministry and Personnel: Juliann away from the 24th Sept until Oct 13/2026.
Klaus looking for some assistance with TV ministry.

UCW

Pastoral Care: using updated directory to make pastoral care more streamlined.

Woodland

Christian Ed: Trunk or Treat will be on Halloween Day from 2 to 4.

Media

Motion by: Janice Benson to receive the reports as received and reported upon.
Seconded by: Mary Allen. No objections

New Business:

Anniversary Sunday - October 18. Help with potluck set up assistance kindly requested from this team. Rev. Gordon Dunbar is the speaker.

Upcoming Dates of Import:

Oct 4 -Blessing of Animals in the afternoon
Oct 18 Anniversary Sunday at MFUC, no service at Woodland.
Greg Smith-Young coming to do Crashing Someone Else's Party Nov 1 from 1:00 – 3:00 pm.

Next Meeting: October 20, 2026 7 pm

Closing Prayer:

Motion to Adjourn: Al so motioned 2030.